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# VETERANS NEWSLETTER

December 2015

## Soft Skills – The Competitive Edge

What do employers look for in a New Employee?

- Professional Work Ethic
- Oral and Written Communication Skills
- Team Work and Collaborative Skills
- Critical Thinking and Problem Solving Skills
- Dressing Properly for the Workplace

This in-depth survey of 461 business leaders conducted by the Conference Board, Corporate Voices for Working Families, Partnerships for 21<sup>st</sup> Century Skills, and the Society for Human Resource Management reveals that while the three “Rs” (reading, writing, and arithmetic) are still fundamental to every employee’s ability to do the job, employers view “soft” skills as even more important to work readiness. The report also finds that younger workers frequently lack these skills.

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## *Upcoming Events:*

Veteran Job Fair / Hiring Event  
March 16, 2016, 10am-3pm  
Veterans only 10am-noon; open to the public noon until 3pm  
Veterans Hall (behind the Community Center)  
512 S. Chelan Ave, Wenatchee, WA 98801

Big Bend Community College 21<sup>st</sup> Annual Job & Career Fair  
April 21, 2016, 9am-3pm  
7662 Chanute Street N.E, Moses Lake, WA 98837

# *Did you know: --*

## **Federal Job Preference**

Since the Civil War, veterans have been given preference in appointments to federal jobs. By law, if you have a service connected disability or you served on active duty in the Armed Forces during a certain specified time periods or in military campaigns, you are entitled to preference over non-veterans when you apply for federal jobs. This helps you get hired from competitive lists of eligible candidates, and also helps you keep your job during a downsizing. However, the goal of Veterans' Preference is not to put a veteran in every open federal job. Instead, it is just a fair way for qualified veterans to get special consideration when they seek federal employment. A 5 point preference is awarded if you were honorably separated (this means an honorable or general discharge) and served on active duty (not active duty for training) in the Armed Forces.

## **Scam Alert**

### [Free phones for veterans? Not quite.](#)

By Amy Hebert  
Consumer Education Specialist, FTC

You walk out of a VA facility, and see a booth with people offering free phones and cell service for veterans, all thanks to a government program. It sounds compelling, right?

“Free” might end up costing you a lot of money. The FTC has heard about booths like these — and what happens next. Months later, veterans who signed up for the program get notices saying they need to provide personal information and documents to prove they meet the income requirements — something the people pitching the program never mentioned. Many veterans find that their incomes are too high to qualify for the program, and face losing service or paying for something they thought would be free.

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## *Free Classes & Workshops*

<b>Key Train</b>	Monday, Dec 7, 14, 21 & 28 -- 9:30-11:30
<b>Basic Computer Classes Part 1</b>	Thursday, Dec 3, 10 & 17 -- 10:00-12:00
<b>Basic Computer Part 2</b>	Friday, Dec 4, 11 & 18 -- 10:00-12:00

*\*\*Attendees must provide an external memory device (Thumb/Stick Drive) to use in the computer classes.*

*For more information on above classes, go to [www.go2worksource.com](http://www.go2worksource.com) and select CALENDAR Workshops and Events.*

- The WorkSource office is closed on Christmas Day.

# Hot Jobs!

Go to [www.go2worksource.com](http://www.go2worksource.com) for complete details and more jobs

WS452196008 **Food Processing Production Workers.** Looking to fill Lug Setters, Stuffers, Sanitation and Caser Operators positions for graveyard shift and swing shift to start immediately.

WS452207115 **Customer Service Representative.** We are looking for friendly, energetic people who have the qualifications and skills that match today's opportunity. The position of Customer Service Representative (CSR) is responsible for providing courteous and efficient service to branch clients by opening new accounts; processing checking and savings transactions; answering questions, in person and on the phone; processing loan payments; and cross selling bank services.

WS452178002 **Mechanic.** To perform highly skilled and complex mechanical repairs. Perform the duties of a master mechanic involved in inspecting, repairing, rebuilding and maintaining light and heavy duty equipment. Ability to perform heavy manual labor. Work special hours as required. Work is performed under the general supervision of the Maintenance Superintendent.

WS452171075 **Police Clerk.** The police clerk works in the office with the Marshal's office personnel. This position requires a good working relationship with law enforcement, its counterparts and Town Hall personnel. The police clerk duties include but are not limited to taking care of public disclosure, property and evidence management, case records management, project management, monthly federal reports, tracking of infractions and citations, monthly budget of expenses, communications via letter and phone, places orders and ensures the proper management of records and destruction that is enforced by state guidelines.

WS452112800 **Cook.** Prepare healthy home style gourmet meals, special diets for up to 18 residents.

WS452149501 **Equipment Technician / Lead Person.** Perform a wide variety of maintenance and repair functions on gasoline and diesel powered vehicles and specialized maintenance equipment in the County shop or in the field as necessary. Analyze malfunctions and accomplish repairs. Provides lead supervision over a crew of technicians and parts specialists in the absence of the Fleet Manager.

WS452248050 **Medical Scheduler.** Responsible for scheduling medical patients for regular and preventive medical appointments to achieve maximum patient access, develop & update patient lists, monitor Unduplicated Patient, Fill Rate and appointment scheduling reports.

WS452252768 **Ski and Snowboard Instructor.** Seeking Ski and Snowboard Instructors for the 2015-2016 season.

***Coming soon to a device near you – WorkSourceWA.com  
WorkSourceWA.com will replace Go2WorkSource.com beginning in 2016***

WorkSource is an equal opportunity employer and provider of employment and training services. Auxiliary aids and services are available upon request to persons with disabilities. TTY (Washington Relay Service 1-800-833-6384)